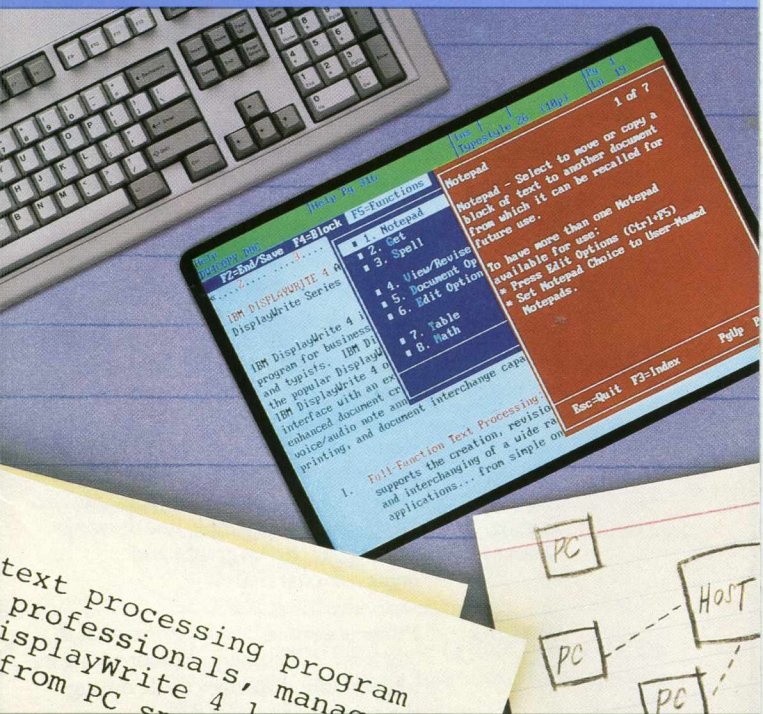


DisplayWrite 4

The professional approach to text processing

Office Systems Family



Personal
Computer
Software

Make fast work of paperwork with DisplayWrite 4

Your desk is almost always piled high with papers. You write more memos, notes and letters with each passing day. When you're not writing correspondence, you're pulling together facts and figures in business reports to be sent to your associates. With that much paperwork, you hardly have time to get other work done. Unless you use DisplayWrite 4.

DisplayWrite 4—the newest program in the IBM DisplayWrite family—is a full-function text processor for people who have other things to do. It cuts through paperwork by helping you quickly create, edit and print documents. It even gives you ways to include data from a variety of sources—such as a System/36 host—and allows you to process your documents on other programs in the DisplayWrite family.

DisplayWrite 4 at a glance

Feature	Benefit
Spell Check	Verifies the spelling of a word, several pages or an entire document
Notepad	Gives you a cut-and-paste area to save text to be worked on at a later date or inserted into other documents
Paper Clip	Returns you to where you left off when you last worked with the document
Cursor Draw	Helps you create simple line drawings, such as bar charts, graphs and organizational charts
Working Copy	Protects against loss of information if you leave a document without saving it; lets you cancel changes made during the current edit
Tables	Allows formatting of one or more columns
Math	Adds, subtracts, multiplies or divides numbers in text or tables; also computes sums in rows or columns

Take advantage of features that save valuable work time

Everyone in your office—secretaries, managers and executives—can use DisplayWrite 4's top-of-the-line features to simplify routine writing tasks. Features like footnotes, global search and replace, spell check, outlines, and much more.

Whether you're jotting a single-page memo or polishing a complex multipage report, the program's accessible editing features carry you swiftly through your document's initial creation and subsequent corrections, freeing up time for other projects.

Get help when you need it

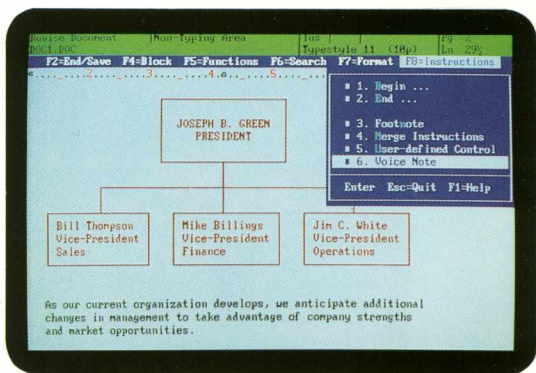
From the moment you begin using it, DisplayWrite 4 provides you with on-screen assistance and how-to instructions. With this readily available on-line help, you'll spend more time using the program and less time learning it.

As you work with a document, menu screens pop up and pull down, so you don't have to memorize commands to move on to another task. And you can make your menu selections by using a mouse or pressing a single key. In short, you don't need to be a professional typist to use DisplayWrite 4.

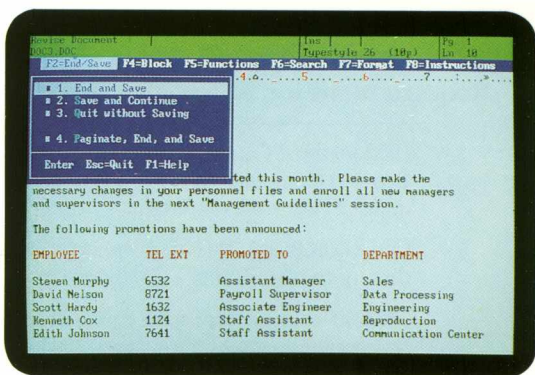
Borrow material from other data bases

DisplayWrite 4 doesn't limit the data you use just to what's available at your PC workstation. If your PC is part of a network, for example, you can retrieve statistics, text, and more from hosts or other network PCs, then use DisplayWrite 4 to incorporate this information into the documents you're currently creating.

Let's say you retrieve an updated budget and mailing lists for a report you're preparing. Even though you've drawn from different sources—a PC spreadsheet program, a data base program, or files stored on the department's System/36—DisplayWrite 4 lets you merge the information with the rest of your report.



Create an organizational chart with *Cursor Draw*, then use *Voice Note* to verbally remind the personnel manager to place it in the employee handbook.



Save when you want to—as you go or when you finish. With the *End/Save* options, you don't have to stop work to secure it.

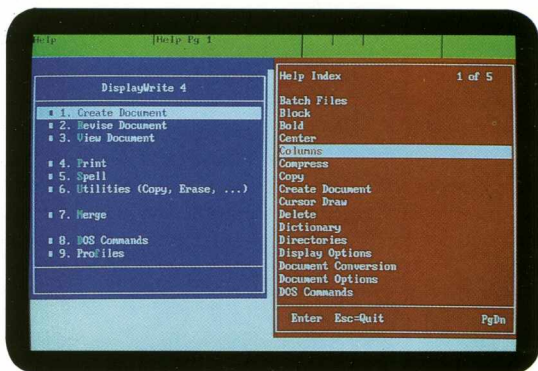
Revise documents quickly and easily

Adding, deleting or rearranging data is a snap with DisplayWrite 4's many specialty features. For instance, if you're revising a status report, Revision Marking will clearly highlight your addition. Change your mind about a deletion? You can "undo" it—without retyping—by using Restore. And, with Voice Note,¹ you can insert verbal instructions to your secretary.¹

Take the next step...find out what you need

Stop by your Authorized IBM Personal Computer Dealer or contact your IBM marketing representative for a demonstration. You'll find DisplayWrite 4 is available on both 3.5-inch and 5.25-inch diskettes.

¹ This feature is available only on the 5.25-inch version of DisplayWrite 4. The IBM PC Voice Communications Option and an appropriate microphone and speaker are required.



Get started in style. Convenient Help menus pop up and pull down to assist you every step of the way—from the first letter to the last punctuation mark.

Requirements for 5.25-inch diskettes

IBM Personal Computer, Personal Computer XT,[™]
Personal Computer AT,[®] 3270 Personal Computer,
or 3270 Personal Computer AT

One 360KB or 1.2MB diskette drive and one fixed
disk, or two 360KB or 1.2MB diskette drives

IBM 80-column display (or equivalent) with
appropriate adapter

310KB of application program memory minimum²

DOS 2.10 or higher

Requirements for 3.5-inch diskettes

IBM PC Convertible

Two 720KB diskette drives

IBM PC Convertible Liquid Crystal Display (LCD),
or IBM Color Display (or equivalent) with appropriate
adapter

341KB of application program memory minimum²

DOS 3.20

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² Additional memory is required to support DOS and these program options: Background Print, APA (appropriate adapter is required), Voice Note and IBM System/36 PC Support/36 Organizer.

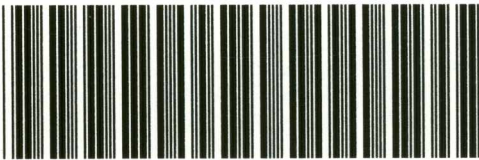
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